



## Windows Mobile 6.x & Windows Phone 7 Hosted Exchange Account Configuration

Thank you for choosing Erado for your Exchange hosting needs. This document is designed to assist you in creating your Exchange account on your Windows Mobile Powered Phone.

Please follow these directions step by step, Erado assumes no responsibility for the accuracy of these instructions as they are generic and are designed to work with most Windows Mobile 6.x and Windows Phone 7 devices.

If you have questions beyond these instructions please contact your carrier for assistance.

Your Windows Mobile device will try to locate your Exchange Server using Microsoft's Autodiscovery service please check with your DNS administrator that your Autodiscovery record is in place and accurate.

Total estimated time to complete all steps, fifteen (15) minutes to two (2) hours.

### From Windows Mobile 6.1 / 6.5

1. Goto Email
2. Select Accounts -> New
3. Fill in the form with the following data:
4. Email address: You're full mailaddress
5. Select Exchange Email (Outlook)
6. Password: Put in your password
7. Save Password: Yes
8. Domain: (leave blank)
9. Server address : [exchange.erado.com](http://exchange.erado.com)
10. This server requires an encrypted (SSL) connection: Yes
11. When first synchronizing you'll get the following message:
12. Exchange Server (server name) must enforce security policies on your device to continue. Do you want to continue?
13. Select OK



## Configure Windows Phone 7 for Exchange

To configure Windows Phone 7 for Exchange, do the following:

1. Do one of the following:
  - If you have a tile named Email setup on the home screen, press Email setup. Then skip to step 6.
  - Otherwise, follow the steps below.
2. Press the right arrow button on the home screen to view the app list.
3. Press Settings.
4. Press email & accounts.
5. Press add an account.
6. Press advanced setup.
7. Enter your email address in the Email address field.
8. Enter your password in the Password field.
9. Press Next.
10. Press Exchange ActiveSync.
11. Do the following:
  - Change the Account name to **Exchange**. (This will be the name of your Exchange email tile.)
  - Enter **(leave blank)** in the Domain field.
  - Enter **exchange.erado.com** in the Server field.
  - Make sure there is a check mark next to Server requires encrypted (SSL) connection.
  - You may make the following optional changes, as desired:
    - By default, Windows Phone 7 will retrieve email messages that are three days old (or newer). To change this setting, press the Download email from field and select a new time interval. To synchronize all Exchange email with your device, select any time.
    - By default, Windows Phone 7 will synchronize Exchange email, contacts, and calendar. If you use Exchange calendar, you should also choose to sync Exchange email.
12. When you are done, press sign in.

Windows Phone 7 is now configured for Exchange.