



Android Hosted Exchange Account Configuration

Thank you for choosing Erado for your Exchange hosting needs. This document is designed to assist you in creating your Exchange account on your Android Powered Phone.

Please follow these directions step by step, Erado assumes no responsibility for the accuracy of these instructions as they are generic and are designed to work with most **Android 2.1** devices and newer.

If you have questions beyond these instructions please contact your carrier for assistance.

Your Android device will try to locate your Exchange Server using Microsoft's Autodiscovery service please check with your DNS administrator that your Autodiscovery record is in place and accurate.

Total estimated time to complete all steps, fifteen (15) minutes to two (2) hours.

Setting up Microsoft® Exchange Email on Android Powered Devices

Note: The Exchange Server settings are case sensitive. Be sure to enter uppercase and lowercase letters properly.

1. From the Applications Menu, Touch Email.
2. Type in your email address and password. Check the box only if you want this to be your default email account. Touch Next.
3. Touch Exchange Account.
4. Enter your Exchange Server information and Touch Next.
Note: Select "Accept all SSL certificates"
5. Your phone will check the incoming server settings.
6. If everything is correct the Account Options screen will appear allowing you to customize your account settings.
7. Finally, you will be asked to name this account and enter the name that will be displayed on outgoing messages. Touch Done when complete.